

## Custodian Observation Summary

**Custodian:** Tom Johnson

**Date Observed:** 10/15/2005

**School Site:** Washington School

**Time:** 6:15 AM

**Observer:** Bill Craig

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### Perceptions

First floor classrooms 101 and 102 were observed systematically today. Custodial performance in each area listed below was satisfactory or better.

- Floor well swept or vacuumed and free of debris.
- All waste receptacles emptied and fresh liner inserted.
- Desks, tables, and other flat surfaces washed or dusted as appropriate.
- All blackboards and erasers cleaned with no inappropriate chalk dust in evidence.
- Windows cleaned, polished, and free of streaks.
- Graffiti or vandalism reported promptly to site principal or designee.
- Lavatories in labs cleaned and free of stains, residues, and spotting.
- Classroom left in a secure state after cleaning. All windows closed and all locks locked.

### Reflections

Substandard cleanliness was observed in each area listed below. I encourage you to reflect on each item listed consider what changes, if any, might be warranted.

- All classroom supplies must be restocked, including handtowels, wastebasket liners, and chalk.

### Comments

Please see me if you have any questions about areas of deficiency noted above.